

**WEST VIRGINIA RADIO CORPORATION OF Raleigh EEO PUBLIC FILE REPORT JUNE 2018 - May 2019  
WJLS-FM, WJLS-AM**

**A. Full-Time Vacancies Filled During Past Year**

**1. Job Title: News Director**      **Date Filled: 08/29/18**

**B. Recruitment/Referral Sources Used to Seek Candidates for Each Vacancy**

**1. Job Title: News Director**      **Date Filled: 08/29/18**

Source	Contact Person	Address	Telephone #	Interviewed	Referred Person Hired
Indeed	<a href="http://www.indeed.com">www.indeed.com</a>	460 West Ave. Suite 2002 Stamford, CT 06902	203-564-2418	1	
Internal Posting	Kim Kincaid	101 N. Kanawha St. 4th Fl. Beckley, WV	304-253-7311	5	
WJLS On-Air	Kim Kincaid	101 N. Kanawha St. 4th Fl. Beckley, WV	304-253-7311		
Radio Ink	<a href="http://www.radioink.com">www.radioink.com</a>	331 SE Mizner Blvd. Boca Raton, FL 33432	561-655-8778		
WVBA	Michelle Crist	<a href="mailto:mcrist@wvba.com">mcrist@wvba.com</a>	304-744-2143		
Concord University	Career Services	<a href="mailto:careerservices@concord.edu">careerservices@concord.edu</a>	800-344-6679		
All Access	<a href="http://www.allaccess.com">www.allaccess.com</a>	<a href="http://www.allaccess.com">www.allaccess.com</a>	310-457-6616	2	1
Journalism Jobs	<a href="http://www.journalismjobs.com">www.journalismjobs.com</a>	<a href="http://www.journalismjobs.com">www.journalismjobs.com</a>	510-508-7386		
Valley College	Peggy Janney	120 New River Town Center Suite C Beckley, WV 25801	304-252-1694		
TV and Radio Jobs	<a href="http://tvandradijobs.com">tvandradijobs.com</a>	<a href="http://www.tvandradijobs.com">www.tvandradijobs.com</a>	Online only		

**C. Total Number of persons interviewed for all full-time Vacancies filled during the past year :**      **8**

**D. Total Number of Interviewees for All Full-Time Vacancies Filled During The Past Year Per Recruitment/Referral Sources:**

Referral Source	Contact Person	Address	Tel#	# of Interviewees	# of Hires
Indeed	<a href="http://www.indeed.com">www.indeed.com</a>	460 West Ave. Suite 2002 Stamford, CT 06902	203-564-2418	1	0
Internal Posting	Kim Kincaid	101 N. Kanawha St. 4th Fl. Beckley	304-253-7311	5	0
All Access	<a href="http://www.allaccess.com">www.allaccess.com</a>	<a href="http://www.allaccess.com">www.allaccess.com</a>	310-457-6616	2	1

**E. Outreach Activities**

Announcements were placed on all station websites notifying organizations of their right to request information on job openings \*\* Entitled organizations are noted above \*\*  
An internship program is offered to bring awareness to job opportunities in broadcasting available at WVRC.

Business Manager attended a job fair at Valley College on 10/4/18 and distributed information about employment and internship opportunities with WVRC.

Business Manager attended a job fair at the Erma Byrd Technical Center and distributed information about employment with WVRC.

Business Manager attended a Tech Expo/Job Fair at New River Community & Technical College on May 9, 2019 and distributed information about employment and internship opportunities with WVRC.

Radio spots were aired on WJLS-FM and WJLS-AM notifying public of a news position opening.

Station Manager attended the Business Show on May 31, 2019 and was on hand to distribute applications and give information about employment opportunities with WVRC.

Station Manager attended an EEO certification workshop sponsored by Jackson Kelly PLLC on May 4, 2019.